



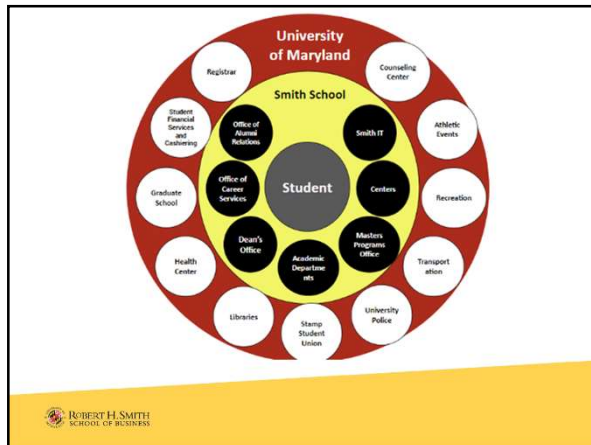
Smith School  
**BUSINESS MASTER'S**  
 ORIENTATION

**ACADEMIC SESSION AT A GLANCE**

- University & Smith School organizational structure
- Key resources for students
- Academic expectations & requirements





**MPO = MASTERS PROGRAMS OFFICE**

- Support Students
  - Advise individuals and student leaders
  - Facilitate community events and skill-building workshops
  - Communications
- Operations/Program Logistics
  - Course scheduling with departments
  - Scheduling/registration
  - Implement policies




**MPO TEAM: KEY STAFF**

 <b>Gabielle (Gigi) Gibson</b> Assistant Director Advisor for MSSCM	 <b>Kim Gonzalez</b> Assistant Director Advisor for MiM
 <b>Feven Girmay</b> Program Manager Advisor for MFin & MQF	 <b>Kara Korab</b> Program Manager Advisor for MSBA
 <b>TBD</b> Program Manager Advisor for MSIS	 <b>TBD</b> Program Manager Advisor for MSA & MSMA



**MPO TEAM: KEY STAFF**

 <b>Mike Marcellino</b> Assistant Dean, MBA & MS Programs Oversees all MPO Operations
 <b>Amy Swann</b> Director of Business Master's Programs Works with masters students, student club leaders
 <b>Mary Susan Forsythe</b> Office Manager Manages MPO operations
 <b>Eugenia Martin</b> Assistant Director, Smith Financials Advises on financial issues, including scholarships and billing



## MPO STAFF ARE HERE FOR YOU




**2308 Van Munching Hall**  
Open Mon – Fri, 8:30 a.m. – 4:30 p.m.



## MPO FEEDBACK FROM STUDENTS

- 1:1 advising
- Track representative meetings
  - Meet with MPO staff weekly/biweekly
  - Provide current classroom insight
  - Representatives are elected at beginning of fall
- Small group discussion with Dean Marcellino
- Surveys
  - Expectations survey - Term A
  - Satisfaction survey - Spring
  - Course evaluations




## MPO COMMUNICATION TO STUDENTS: NETWORK

<http://network.rhsmith.umd.edu>

*Student-focused website includes:*

- Curriculum & Academic Calendar
- Campus information
- Tuition information
- Event alerts
- Academic Policies & Procedures
- Contact information
- Club information




## SOFTWARE/IT

<p><b>Smith IT – 3520 VMH</b> <a href="https://it.rhsmith.umd.edu">https://it.rhsmith.umd.edu</a> <a href="mailto:helpme@rhsmith.umd.edu">helpme@rhsmith.umd.edu</a></p> <ul style="list-style-type: none"> <li>• General IT support</li> <li>• Van Munching Hall labs and classroom support</li> <li>• vSmith</li> <li>• Bloomberg</li> </ul>	<p><b>UMD DIT</b> <a href="https://it.umd.edu/">https://it.umd.edu/</a> <a href="mailto:itsupport@umd.edu">itsupport@umd.edu</a></p> <ul style="list-style-type: none"> <li>• VPN</li> <li>• Zoom</li> <li>• Wireless network (eduroam)</li> <li>• Email/G Suite</li> <li>• Terpare</li> </ul>
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Visit the Smith IT team at tabling session during Career Services day


## PRINTING WITH WEPA

- 5 kiosks throughout Van Munching Hall
- Desktop or mobile app:  
[www.wepanow.com](http://www.wepanow.com)
- “Wepa Print” from App Store
- Log in with UMD email address/password



## ELMS-CANVAS

<https://elms.umd.edu>



## STUDY SPACE

### Van Munching Hall - UID swipe access

- 3300 - Study Suite
- 3507 - Study Lounge

### McKeldin Library

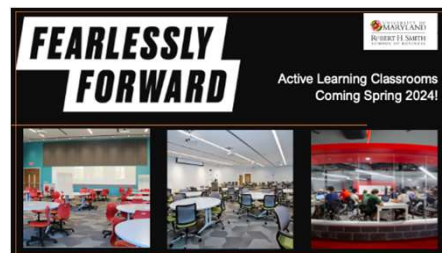
- 5th floor - Graduate student multipurpose room
- 3rd floor - Study carrels
- Group study (3+) Terrapin Learning Commons
- Reservations: <http://umd.libcal.com/>

### Edward St. John Learning Center

- Huddle rooms (reservations: <https://esj.umd.edu/main-navigation/scheduling/how-reserve-space>)
  - Groups of 3-10
  - Fill up quickly



## VAN MUNCHING HALL CHANGES



ROBERT H. SMITH  
SCHOOL OF BUSINESS

## LINKEDIN LEARNING

<https://linkedinlearning.umd.edu/>

## GRADUATE SCHOOL WRITING CENTER

<https://go.umd.edu/GSWC>

### Graduate School Writing Center

The GSWC offers support for graduate students at every stage of their development as academic and professional writers.



## TUTORING

- Instructor recommendation preferred
- Academic director or department chair referral



## EVENT/ACTIVITY CALENDARS

### SMSA

<https://network.rhsmith.umd.edu/smsa/smsa-events>

### MPO (including Academic Skill-Building Workshops)

<https://network.rhsmith.umd.edu/events>

### Career Services

<https://www.rhsmith.umd.edu/office-career-services/hiresmith>

### Campus

<http://calendar.umd.edu/>



UNIVERSITY OF MARYLAND  
ROBERT H. SMITH SCHOOL OF BUSINESS

PLEASE JOIN US  
**Cookout**  
for Business Master's/MBA/Plus 1

MONDAY, AUGUST 28  
3:30 - 6:30 P.M.  
GROUP PHOTO WITH DEAN KONANA AT 4:00 P.M.  
COME ANYTIME

MAYER MALL (IN FRONT OF VAN MUNCHING HALL)  
CASUAL DRESS - EVERYONE WILL GET A SMITH SCHOOL TSHIRT TO WEAR AS A BUFFET TICKET




PLEASE JOIN US  
**MS in Supply Chain Management Student, Faculty, & Staff Community Lunch**

THURSDAY, SEPTEMBER 7  
1:30 - 2:45 P.M. (COME ANYTIME)  
2517 VAN MUNCHING HALL  
CASUAL DRESS



**PROGRAM COMPLETION**

To graduate, all students must:

1. Complete the total number of required credits
  - o 30 for MS and MFin
  - o 36 for MQF
2. Maintain at least a **3.0 cumulative GPA**  
B- = 2.7    B = 3.0

International students: 3.0 cumulative GPA necessary for CPT



**OFFICE OF STUDENT CONDUCT**  
<https://www.studentconduct.umd.edu/>



**Honor Pledge**  
I pledge on my honor that I have not given or received any unauthorized assistance on this exam or assignment.  
Proposed by Student Honor Council  
Approved by University Senate  
2001  
This plaque funded by the Camille Roper Initiative for character development.

**OFFICE OF STUDENT CONDUCT**  
**VIOLATIONS**  
of the *Code of Academic Integrity*

**CHEATING**  
fraud, deceit, or dishonesty in any academic course or exercise in an attempt to gain an unfair advantage, and/or using or attempting to use unauthorized materials, information, or study aids in any academic course or exercise

**PLAGIARISM**  
representing the words or ideas of another as one's own in any academic course or exercise

**FACILITATION**  
knowingly helping or attempting to help another to violate any provision of the Code of Academic Integrity


**SELF-PLAGIARISM**  
the reuse of substantial identical or nearly identical portions of one's own work in multiple courses without prior permission from instructors

**FABRICATION**  
unauthorized falsification or invention of any information or citation in any academic course of exercise

**Family Education Rights Privacy Act of 1974**

**FERPA** = federal law that protects students' privacy of records by restricting access to academic records maintained by the university;

**Your records are only available to you**



## 2023-2024 TUITION AND FEES

- UMD's Office of Student Financial Services and Cashiering (<https://billpay.umd.edu/>)
- Tuition: Based on program and posted on Networth
- Mandatory Fees
  - Health center, recreation, shuttle bus, etc.
  - Student Association Fee - \$80 Fall & Spring

Direct billing questions to [smithfinancials@umd.edu](mailto:smithfinancials@umd.edu)



## Smith School FALL 2023 ACADEMIC CALENDAR

August 28	Semester & Term A Begin
September 4	UMD Closed - Labor Day
October 16	Term A Ends
October 17 – 20	Term A Finals
October 23	Term B Begins
November 20 – 22	No Classes (Thanksgiving Recess)
November 23 - 24	UMD Closed - Thanksgiving
December 14	Semester & Term B Courses End
December 18 – 20	Final Exams for Term B/Semester Courses

Use Networth academic calendar:  
<https://networth.rhsmith.umd.edu/courses/academic-calendars>

Do **NOT** use the University academic calendar

# Welcome to Maryland Smith!



ROBERT H. SMITH  
SCHOOL OF BUSINESS