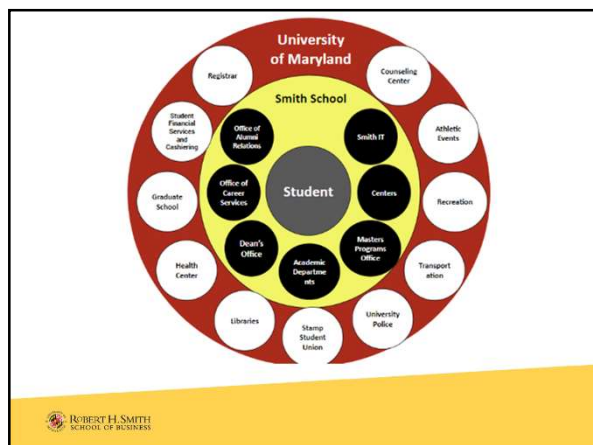


ACADEMIC SESSION AT A GLANCE

- University & Smith School organizational structure
- Key resources for students
- Academic expectations & requirements



MPO = MASTERS PROGRAMS OFFICE

- Support Students
 - Advise individuals and student leaders
 - Facilitate community events and skill-building workshops
 - Communications
- Operations/Program Logistics
 - Course scheduling with departments
 - Scheduling/registration
 - Implement policies



MPO TEAM: KEY STAFF



Gabrielle (Gigi) Gibson
Assistant Director
Advisor for MSSCM



Kim Gonzalez
Assistant Director
Advisor for MiM



Feven Girmay
Program Manager
Advisor for MFin & MQF



Kara Korab
Program Manager
Advisor for MSBA



TBD
Program Manager
Advisor for MSIS



TBD
Program Manager
Advisor for MSA & MSMA

ROBERT H. SMITH
SCHOOL OF BUSINESS

MPO TEAM: KEY STAFF



Mike Marcellino
Assistant Dean, MBA & MS Programs
Oversees all MPO Operations



Amy Swann
Director of Business Master's Programs
Works with masters students, student club leaders



Mary Susan Forsythe
Office Manager
Manages MPO operations



Eugenia Martin
Assistant Director, Smith Financials
Advises on financial issues, including scholarships and billing

ROBERT H. SMITH
SCHOOL OF BUSINESS

MPO STAFF ARE HERE FOR YOU



2308 Van Munching Hall

Open Mon – Fri, 8:30 a.m. – 4:30 p.m.



MPO FEEDBACK FROM STUDENTS

- 1:1 advising
- Track representative meetings
 - Meet with MPO staff weekly/biweekly
 - Provide current classroom insight
 - Representatives are elected at beginning of fall
- Small group discussion with Dean Marcellino
- Surveys
 - Expectations survey - Term A
 - Satisfaction survey - Spring
 - Course evaluations



MPO COMMUNICATION TO STUDENTS: NETWORK

<http://network.rhsmith.umd.edu>

Student-focused website includes:

- Curriculum & Academic Calendar
- Campus information
- Tuition information
- Event alerts
- Academic Policies & Procedures
- Contact information
- Club information



SOFTWARE/IT

Smith IT – 3520 VMH

<https://it.rhsmith.umd.edu>

helpme@rhsmith.umd.edu

- General IT support
- Van Munching Hall labs and classroom support
- vSmith
- Bloomberg

UMD DIT

<https://it.umd.edu/>

itsupport@umd.edu

- VPN
- Zoom
- Wireless network (eduroam)
- Email/G Suite
- Terapware

Visit the Smith IT team at tabling session during Career Services day

PRINTING WITH WEPANOW

- 5 kiosks throughout Van Munching Hall
- Desktop or mobile app: www.wepanow.com
- “Wepa Print” from App Store
- Log in with UMD email address/password



ELMS-CANVAS

<https://elms.umd.edu>



STUDY SPACE

Van Munching Hall - UID swipe access

- 3300 - Study Suite
- 3507 - Study Lounge

McKeldin Library

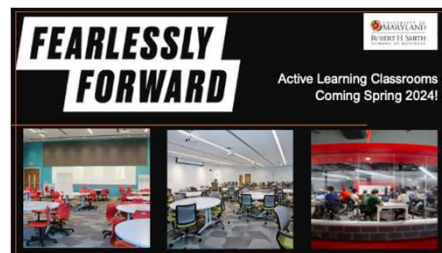
- 5th floor - Graduate student multipurpose room
- 3rd floor - Study carrels
- Group study (3+) Terrapin Learning Commons
- Reservations: <http://umd.libcal.com/>

Edward St. John Learning Center

- Huddle rooms (reservations: <https://esj.umd.edu/main-navigation/scheduling/how-reserve-space>)
 - Groups of 3-10
 - Fill up quickly

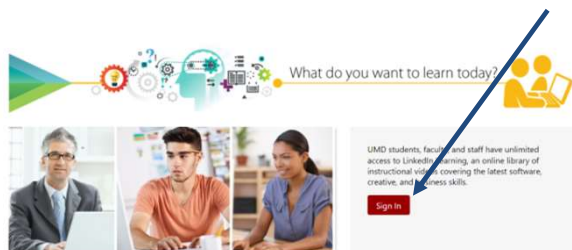


VAN MUNCHING HALL CHANGES



LINKEDIN LEARNING

<https://linkedinlearning.umd.edu/>



GRADUATE SCHOOL WRITING CENTER

<https://go.umd.edu/GSWC>

Graduate School Writing Center

The GSWC offers support for graduate students at every stage of their development as academic and professional writers.



TUTORING

- Instructor recommendation preferred
- Academic director or department chair referral



EVENT/ACTIVITY CALENDARS

SMSA

<https://network.rhsmith.umd.edu/smsa/smsa-events>

MPO (including Academic Skill-Building Workshops)

<https://network.rhsmith.umd.edu/events>

Career Services

<https://www.rhsmith.umd.edu/office-career-services/hiresmith>

Campus

<http://calendar.umd.edu/>





PROGRAM COMPLETION

To graduate, all students must:

1. Complete the total number of required credits
 - o 30 for MS and MFin
 - o 36 for MQF
2. Maintain at least a **3.0 cumulative GPA**
B- = 2.7 B = 3.0

International students: 3.0 cumulative GPA necessary for CPT



OFFICE OF STUDENT CONDUCT

<https://www.studentconduct.umd.edu/>



OFFICE OF STUDENT CONDUCT

VIOLETIONS

of the Code of Academic Integrity

CHEATING

fraud, deceit, or dishonesty in any academic course or exercise in an attempt to gain an unfair advantage, and/or using or attempting to use unauthorized materials, information, or study aids in any academic course or exercise

SELF-PLAGIARISM

the reuse of substantial identical or nearly identical portions of one's own work in multiple courses without prior permission from instructors

PLAGIARISM

representing the words or ideas of another as one's own in any academic course or exercise

FACILITATION

knowingly helping or attempting to help another to violate any provision of the Code of Academic Integrity

FABRICATION

unauthorized falsification or invention of any information or citation in any academic course of exercise

Family Education Rights Privacy Act of 1974

FERPA = federal law that protects students' privacy of records by restricting access to academic records maintained by the university;

Your records are only available to you

2023-2024 TUITION AND FEES

- UMD's Office of Student Financial Services and Cashiering (<https://billpay.umd.edu/>)
- Tuition: Based on program and posted on Networth
- Mandatory Fees
 - Health center, recreation, shuttle bus, etc.
 - Student Association Fee - \$80 Fall & Spring

Direct billing questions to smithfinancials@umd.edu



Smith School FALL 2023 ACADEMIC CALENDAR

August 28	Semester & Term A Begin
September 4	UMD Closed - Labor Day
October 16	Term A Ends
October 17 – 20	Term A Finals
October 23	Term B Begins
November 20 – 22	No Classes (Thanksgiving Recess)
November 23 - 24	UMD Closed - Thanksgiving
December 14	Semester & Term B Courses End
December 18 – 20	Final Exams for Term B/Semester Courses

Use Networth academic calendar:

<https://networth.rhsmith.umd.edu/courses/academic-calendars>

Do **NOT** use the University academic calendar

Welcome to Maryland Smith!



ROBERT H. SMITH
SCHOOL OF BUSINESS