Smith School

BUSINESS MASTER'S
ORIENTATION

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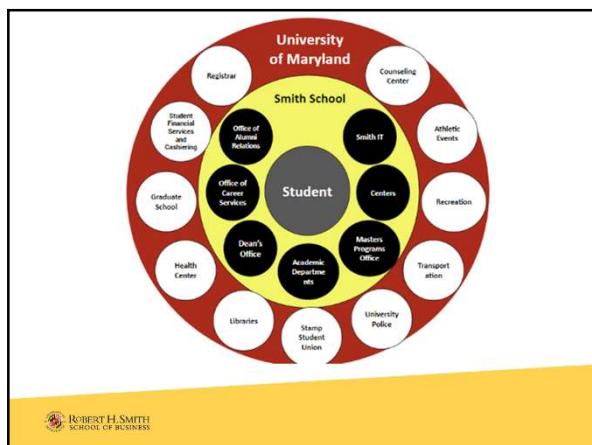SCHOOL OF BUSINESS

ACADEMIC SESSION AT A GLANCE

- University & Smith School organizational structure
- Key resources for students
- Academic expectations & requirements

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MPO = MASTERS PROGRAMS OFFICE

- Support Students
  - Advise individuals and student leaders
  - Facilitate community events and skill-building workshops
  - Communications
- Operations/Program Logistics
  - Course scheduling with departments
  - Scheduling/registration
  - Implement policies

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MPO TEAM: KEY STAFF

Gabrielle (Gigi) Gibson
Assistant Director
Advisor for MSSCM

Kim Gonzalez
Assistant Director
Advisor for MiM

Feven Girmay
Program Manager
Advisor for MFin & MQF

Kara Korab
Program Manager
Advisor for MSBA

TBD
Program Manager
Advisor for MSIS

TBD
Program Manager
Advisor for MSA & MSMA

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MPO TEAM: KEY STAFF

Mike Marcellino
Assistant Dean, MBA & MS Programs
Oversees all MPO Operations

Amy Swann
Director of Business Master's Programs
Works with masters students, student club leaders

Mary Susan Forsythe
Office Manager
Manages MPO operations

Eugenia Martin
Assistant Director, Smith Financials
Advises on financial issues, including scholarships and billing

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MPO STAFF ARE HERE FOR YOU

2308 Van Munching Hall
Open Mon – Fri, 8:30 a.m. – 4:30 p.m.

MPO FEEDBACK FROM STUDENTS

- 1:1 advising
- Track representative meetings
  - Meet with MPO staff weekly/biweekly
  - Provide current classroom insight
  - Representatives are elected at beginning of fall
- Small group discussion with Dean Marcellino
- Surveys
  - Expectations survey - Term A
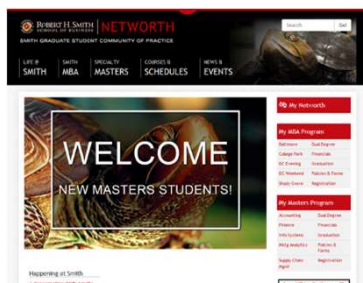 - Satisfaction survey - Spring
  - Course evaluations

MPO COMMUNICATION TO STUDENTS: NETWORTH

http://networth.rhsmith.umd.edu

Student-focused website includes:

- Curriculum & Academic Calendar
- Campus information
- Tuition information
- Event alerts
- Academic Policies & Procedures
- Contact information
- Club information

SOFTWARE/IT

Smith IT – 3520 VMH
https://it.rhsmith.umd.edu
helpme@rhsmith.umd.edu
- General IT support
- Van Munching Hall labs and classroom support
- vSmith
- Bloomberg

UMD DIT
https://it.umd.edu/
itsupport@umd.edu
- VPN
- Zoom
- Wireless network (eduroam)
- Email/G Suite
- Terpware

Visit the Smith IT team at tabling session during Career Services day

PRINTING WITH WEPA

- 5 kiosks throughout Van Munching Hall
- Desktop or mobile app:
  www.wepanow.com
- "Wepa Print" from App Store
- Log in with UMD email address/password

ELMS-CANVAS
https://elms.umd.edu

STUDY SPACE

Van Munching Hall - UID swipe access
- 3300 - Study Suite
- 3507 - Study Lounge

McKeldin Library
- 5th floor - Graduate student multipurpose room
- 3rd floor - Study carrels
- Group study (3+) Terrapin Learning Commons
- Reservations: http://umd.libcal.com/

Edward St. John Learning Center
- Huddle rooms (reservations:
  https://esj.umd.edu/main-navigation/scheduling/how-reserve-space)
  - Groups of 3-10
  - Fill up quickly

VAN MUNCHING HALL CHANGES

LINKEDIN LEARNING
https://linkedinlearning.umd.edu/
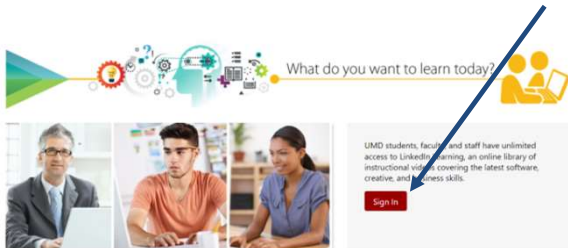
GRADUATE SCHOOL WRITING CENTER
https://go.umd.edu/GSWC

TUTORING

- Instructor recommendation preferred
- Academic director or department chair referral

EVENT/ACTIVITY CALENDARS

SMSA
https://networth.rhsmith.umd.edu/smsa/smsa-events

MPO (including Academic Skill-Building Workshops)
https://networth.rhsmith.umd.edu/events

Career Services
https://www.rhsmith.umd.edu/office-career-services/hiresmith

Campus
http://calendar.umd.edu/

PROGRAM COMPLETION

To graduate, **all students must**:
1. Complete the total number of required credits
   - 30 for MS and MFin
   - 36 for MQF
2. Maintain at least a **3.0 cumulative GPA**
   B- = 2.7   B = 3.0

International students: 3.0 cumulative GPA **necessary** for CPT

OFFICE OF STUDENT CONDUCT
https://www.studentconduct.umd.edu/

OFFICE OF STUDENT CONDUCT

Family Education Rights Privacy Act of 1974

FERPA = federal law that protects students' privacy of records by restricting access to academic records maintained by the university;

Your records are only available to you

2023-2024 TUITION AND FEES

- UMD's Office of Student Financial Services and Cashiering (https://billpay.umd.edu/)
- Tuition: Based on program and posted on Networth
- Mandatory Fees
  - Health center, recreation, shuttle bus, etc.
  - Student Association Fee - $80 Fall & Spring

Direct billing questions to **smithfinancials@umd.edu**

Smith School
FALL 2023 ACADEMIC CALENDAR

August 28	Semester & Term A Begin
September 4	UMD Closed - Labor Day
October 16	Term A Ends
October 17 – 20	Term A Finals
October 23	Term B Begins
November 20 – 22	No Classes (Thanksgiving Recess)
November 23 - 24	UMD Closed - Thanksgiving
December 14	Semester & Term B Courses End
December 18 – 20	Final Exams for Term B/Semester Courses

Use Networth academic calendar:
https://networth.rhsmith.umd.edu/courses/academic-calendars

Do NOT use the University academic calendar