This information is applicable to the following programs:

Flex MBA Baltimore

Flex MBA Rockville

Flex MBA Washington DC

**Tuition:** MBA Off-Site Campus $1,682 (per credit)*
*All students pay the above tuition rate (Off-Site) as long as they take courses at an off-site campus (Baltimore, Shady Grove and Washington DC).

Courses taken at College Park will be subject to different tuition rates. [Fall 2019](https://networth.rhsmith.umd.edu)

**Fees:**

- **Tech Fee**
  - (Per semester for any student taking off-site campus courses)
  - 8 or Fewer Credits - $ 76.50
  - 9 or More Credits - $ 153.00

- **PTMBA Association Fee**
  - (Baltimore, DC and Shady Grove MBA Students Only - Fall and Spring Semesters)
  - $100.00

- **College Park Mandatory Fee**
  - (Per semester for any student taking College Park courses)
  - 8 or Fewer Credits - $451.00
  - 9 or More Credits - $817.50

- **International Student Fee**
  - (For all international students)
  - $125 per semester

**Fee Breakdown:**
The following is a breakdown of fees for any student taking one or more College Park courses

<table>
<thead>
<tr>
<th>Item</th>
<th>? 8 College Park credits</th>
<th>&gt; 8 College Park credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletics</td>
<td>$66.50</td>
<td>$66.50</td>
</tr>
<tr>
<td>Shuttle Bus</td>
<td>$55.50</td>
<td>$111.50</td>
</tr>
<tr>
<td>Student Union</td>
<td>$85.50</td>
<td>$171.50</td>
</tr>
<tr>
<td>Student Activities</td>
<td>$19.00</td>
<td>$19.00</td>
</tr>
<tr>
<td>Recreation Services</td>
<td>$99.50</td>
<td>$199.00</td>
</tr>
<tr>
<td>Performing Arts &amp; Cultural Center</td>
<td>$22.50</td>
<td>$45.00</td>
</tr>
<tr>
<td>Health Center Fee</td>
<td>$21.50</td>
<td>$43.00</td>
</tr>
<tr>
<td>Student Facilities Fee</td>
<td>$4.50</td>
<td>$9.00</td>
</tr>
<tr>
<td>Technology Fee</td>
<td>$76.50</td>
<td>$153.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$451.00</strong></td>
<td><strong>$817.50</strong></td>
</tr>
</tbody>
</table>

**Deadlines:** If you are registered for class by:  
By July 25, 2019  
After July 26, 2019

**Payment is due:**  
By August 20, 2019  
By September 20, 2019

**Billing & Payment:**
Where can I view my bill online and make tuition payments?

- Fall 2019 bills will be generated in mid-July and are due by August 20th
- Go to The Office of Student Financial Services and Cashiering.
- Choose "Make a Payment" and "Student Login"
  - Log-in using your Directory ID and Password
    - Payment can be made by Credit or Debit Card (2.75% processing fee), e-check, check, wire transfer or cash.
    - Sponsored students should use the 3rd party billing process.
- Follow instructions to make a payment
- Select View & Pay Accounts to view current activity or latest statement

Notes:
Tuition and fees are subject to change and annual increases.

Full-time students are charged on a per credit basis.

Any student coded as a non-resident will pay the out-of-state tuition rate for courses taken at College Park.

Study abroad and external agreements (Consortium, Inter-Institutional, etc.) classes are charged tuition based on the student’s residency classification.

Students enrolled in College Park courses, study abroad and external agreements (Consortium, Inter-Institutional, etc.) will pay applicable College Park fees.

TERP Payment Plan
The Financial Service Center has made enhancements to the Terp Payment Plan through their partnership with Tuition Management Systems (TMS). TMS is now the exclusive payment plan administration for the University of Maryland.

The Terp Payment Plan (TPP) at the University of Maryland allows you to spread your educational expenses in monthly installments over the academic year or by the semester. The enrollment fee is $75.00 for the annual plan and $50.00 for the semester plan. Additional plan details are available at billpay.umd.edu/TPP.

TPP enrollment is open for online at umd.afford.com or by phone by contacting TMS at 1-800-722-4867. At umd.afford.com you have 24/7 secure account access to:

- Set up and modify payment plan budgets
- Make online payments for your monthly installments
- View previous or upcoming scheduled payments

Once enrolled, you will be billed monthly by TMS in accordance with your payment plan schedule. You may pay online or automatic deductions from your checking or savings account, by mail or by credit card with a related processing fee. Please note that all payment plan payments must be made to TMS.

*Please note that if you make changes to your courses (add or drop) you are responsible for updating this information with TMS.

For all questions regarding payment setup, please contact TMS at 1-800-722-4867 Monday-Friday 8:00 a.m.-10:00 p.m. with any questions.

For general questions, please contact Samantha Hanssen, Program Coordinator in the Masters Programs Office may be reached by email at shanssen@rhsmith.umd.edu, or by phone at 301-405-8613.

Third Party Sponsored Billing*
Often, students’ employers will help cover the cost of education. When a private or government agency is paying any portion of your tuition and fees directly to the university and they are requesting a bill, students will utilize Third Party Sponsored Billing located within the Office of Student Financial Services and Cashiering.

There is no standard form. Some companies will write a letter, on business letterhead, stating what they are willing to pay. Others have a special form. Regardless of the format, all contracts or letters MUST include the following information in order to be processed:

- Student's name
- Student's account number (University ID)
- Specific charges and semesters the sponsor will pay
- Billing address required
- Name, signature and contact information of person authorizing the contract
- Purchase order and contact information of person authorizing the contract
- Purchase order number (for government contracts)

All documentation will need to be submitted to their office by email at thirdpartybilling@umd.edu (link sends e-mail) or by fax at (301) 314-7067.

*Information as outlined by the Office of Student Financial Services and Cashiering.

Billing Explanation and Resources

Monthly Billing Statements are generated at the end of each month by the Office of Student Financial Services and Cashiering. This statement will show the status of your student account on the date in which your statement is generated. Students should utilize the "Student Account Inquiry" screen in Testudo to receive a live view of their bill. The Student Account Inquiry screen is a useful tool that allows students to view their account balance, especially when in between billing cycles.

Many students utilize employer benefits to help fund their education. Often employers require students to provide additional information to have their courses approved for reimbursement. Students can submit a copy of their billing statement, unofficial transcript or certification of enrollment with course schedule, and tuition information. If you would like to provide your employer with additional information, the Student Template can be used as a guide in explaining this process. Please note that this is for personal use and the contents within the cover letter is not affiliated with the University of Maryland or the Robert H. Smith School of Business.

Financial Aid

Financial aid is provided to graduate students in the form of federal loans. Students who plan on using financial aid to help cover the costs of their education will need to complete the Free Application for Federal Student Aid (FAFSA) each October 1st.

Each form of aid has its own eligibility and application requirements. It is extremely important that incoming students investigate the details of their financial aid requirements early to avoid any missed deadlines. Please check each type of aid for specific dates.

The University of Maryland's Office of Financial Aid assists Smith MBA students with their financial aid concerns.

For general questions, please contact Samantha Hanssen, Program Coordinator of Billing & Financial Aid in the Masters Programs Office, by email at shanssen@rhsmith.umd.edu or phone at 301-405-8613.